

Format for NextGen HRMS

Sl. No.	Name	Designation	Aadhar linked Mobile No.	Active PAN No.	Whether spouse is government employee (Yes/No)	If yes then Spouse name & designation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
Spouse employee ID		Spouse beneficiary code	Spouse office address	Whether Living in government quarters (Yes/No)	If yes then quarter type, quarter No. & quarter address		Full signature with date
(8)		(9)	(10)	(11)	(12)		(13)

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