



Tripura Institute of Technology
P.O. : Agartala Aerodrome, Narsingarh, Tripura(W), Pin: 799009

MINUTES OF THE 13th MEETING OF THE BOARD OF GOVERNORS HELD ON 27th August, 2019 AT TRIPURA INSTITUTE OF TECHNOLOGY

The 13th meeting of the Board of Governors of the Institute was held on August 27, 2019 at 4.00 P.M. in Tripura Institute of Technology.

Smt. Saumya Gupta, IAS, Chairperson of the Board of Governors (BOG), TIT, Agartala, and Secretary of Higher Education, Government of Tripura presided over the meeting. The following members of the BOG were present in the meeting:

1. Prof. Dipak Ranjan Poddar, Emeritus Professor, Former HOD of ETCE, Jadavpur University.
2. Mr. Saju Vaheed A, IAS, Director of Higher Education Dept., Govt. of Tripura.
3. Prof. Sudip Talukdar, Professor, Department of Civil Engineering, IIT Guwahati.
4. Prof. Vijay S. Moholkar, Professor of Chemical Engineering, Indian Institute of Technology, Guwahati, Guwahati-781039.
5. Prof. Sukanta Banik, Dean, Faculty of Science & Director, IQAC, Tripura University, Suryamaninagar-799022.
6. Dr. Ardhendu Saha, Associate Professor, Electrical Engineering Department, NIT Agartala.
7. Dr. Bijoy Kr. Upadhyaya, Associate Professor, TIT, Narsingarh
8. Sri Jhonson Debbarma, Assistant Professor, TIT, Narsingarh.
9. Prof. Sekhar Datta, Principal, TIT, Narsingarh.

Prof. H. K. Sharma, Director, NIT Agartala, Jirania & Co-Chairperson of BOG and Mr. Om Prakash Singh, Executive Director- Asset Manager, (Ex-officio) ONGC Ltd. Tripura Asset, Agartala & Member of the BOG could not attend the meeting due to unavoidable reasons.

The Chairperson of BOG (Secretary, Education (Higher) Department) welcomed the members specially, Prof. Dipak Ranjan Poddar, Prof. Sudip Talukdar, Prof. Vijay S. Moholkar, Prof. Sukanta Banik and Dr. Ardhendu Saha. The Chairperson then invited the Principal to initiate discussion on agenda items.

After detailed discussions, following decisions are taken by the BOG which are mentioned item wise.

Item No.13.1 Confirmation of the minutes of 12th BOG meeting.

The minutes of the 12th BOG meeting as circulated to all concerned were placed for confirmation and accepted by the Board.

Item No.13.2 Action taken on the decisions of 11th and 12th BOG meeting.

Action taken on the decisions of the 11th and 12th BOG meeting has been reviewed and found satisfactory. The House suggested and considered the following-

1. In connection to revenue generation in terms of interest by depositing some amount of institutional fund in fixed/term deposit, the House suggested issuing RFP to other banks also including private banks besides Tripura Gramin Bank, State Bank of India and United Bank of India for getting more interest rate along with more flexible conditions of deposit.
2. The House has recommended starting of P.G. Program(M.Tech.) in Computer Science & Engineering, Electronics & Communication Engineering and Mechanical Engineering from next academic session, i.e. 2020-21 utilizing the faculty of the UG programme. Department of Higher Education will take necessary steps to fill up the vacant position present U.G. programs in the post of Professors and Associate Professors in the respective branches to maintain faculty student ratio. The House has suggested to constitute a committee involving relevant subject experts from IIT, Guwahati and NIT, Agartala to finalize the specialization for the P.G. Programs. This is necessary as without the same the Institute is unable to avail funds and resources under Government of India schemes. NIRF/various rankings also require PG programmes.
3. With regard to GATE Coaching/Employability Skill Development courses, student attendance report to be maintained and to be placed in the next BOG meeting for appraisal.
4. In connection with residential facility for students and employees in the space situated just opposite side of the New Complex of TIT, Directorate of Higher Education, Govt. of Tripura has been requested to take up the matter with PWD to remove the ambiguity arisen out of advertisement floated by PWD.
5. The House has suggested not to take up any constructional or maintenance work in Old Diploma Campus until further order of the Government.
6. In regards to participation in NIRF ranking, TIT may engage one consultant from NIT Agartala/IIT Guwahati for initial support.
7. In connection with installation of solar power plant at TIT, the Directorate of Higher Education will take up the issue of inter-departmental agreement with TREDA or TSECL if required.

8. To mitigate the acute shortage of library staff, the House has suggested to engage 02(two) part time librarians through outsourcing and expenditure to be incurred from the fund accumulated through degree tuition fee. In addition, House has suggested to plan for accommodation of diploma library in the present degree library block with suitable internal separation.

Item No.13.3 Ratification of some decisions approved by the Chairperson for implementation of TEQIP-III Project as per delegation of power.

Two nos. of packages amounting total Rs.43,85,924.30 (Rs.21,24,000.00 + Rs.22,61,924.30) for procurement under TEQIP-III Project as approved by the Chairperson as per delegation of power conferred in 9th BOG meeting have been ratified by the House.

Item No.13.4 Ratification of some decisions, approval and sanction of funds by the Principal for implementation of TEQIP-III Project as per delegation of power.

06 (Six) nos. packages of procurement of equipments amounting total Rs.59,39,333.00; academic activities under 07(Seven) heads amounting total Rs.24,30,794.00 and expenditure from IOC head under 04(four) nos. of sub-components amounting total Rs.3,77,069.00 as approved by the Principal, TIT and 09(Nine) nos. PO issued through PMSS from Procurement head amounting Rs. 61,27,367.00 ; 01(One) no. PO issued through PMSS from Academic head amounting Rs. 4,58,548.00 ; 02(two) nos. PO issued through Non-PMSS from Academic & IOC head amounting Rs. 1,92,215.00 for implementation of TEQIP-III Project as per delegation of power conferred in 9th BOG meeting have been ratified by the House.

Item No.13.5 Minor Maintenance work under TEQIP-III.

The House allowed the institute to carry out urgent minor maintenance work up to the amount of Rs. 10,000/- without AMC on need basis from IOC head of TEQIP-III fund.

Item No.13.6 Present status of ongoing TEQIP-III Project as on 31-07-2019.

The House has been informed about the present status of TEQIP-III in terms of expenditure incurred as on 31-07-2019 as summarized below:

- | | | |
|--------------------------------------------------------------|---|----------------|
| 1. Total fund Approved | : | Rs.10 crores |
| 2. Expenditure on Academic Component
(Out of Rs.3 Crores) | : | Rs.1,03,82,517 |

3. Expenditure on Internal Operating Cost (Out of Rs 1 Crore)	:	Rs. 35,69,123
4. Procurement (Out of Rs.6 Crores)		Rs.2,21,49,272
5. Committed Expenditure		
i. PO issued through PMSS from Procurement Head.	:	Rs.2,63,78,721
ii. PO issued through PMSS from Academic Head.	:	Rs. 51,55,019
iii. PO issued through Non- PMSS from IOC & Academic Head.		Rs.1,92,215
Total Expenditure made including committed:		<u>Rs.6,78,26,867</u>

Item No.13.7 Procurement of CCTV.

The House allowed procuring of CCTV system to cover the institute under CCTV surveillance by utilizing the institutional fund accumulated through degree tuition fees.

Item No.13.8 Deficiency in AICTE requirement for Degree & Diploma Programs.

The House has been informed about the present status and requested the Directorate of Higher Education, Govt. of Tripura to issue a letter of assurance for recruitment of diploma faculty members and send it to the AICTE.

Item No.13.9 Payment of Bill for preparation of an Audio-Visual short film on inauguration of New Complex of TIT.

The house approved this amount from institutional fund accumulated from degree tuition fees and advised the institute to make the payment to the company, "Trinity Films".

Item No.13.10 Authorization to the Principal for Digital Payment above 50 lakhs (in single payment through PFMS) under TEQIP-III.

The House authorized Principal & TEQIP-III Head, TIT to pay the amount of **Rs.1,58,65,430.00** (Rupees One Crore Fifty Eight Lacs Sixty Five Thousand Four Hundred Thirty) for the package "Campus Wide Networking at TIT" to the said vendor "Microtech Software Pvt. Ltd.", Kolkata in two different phases of amount **Rs. 79,32,715.00** (Rupees Seventy Nine Lacs Thirty Two Thousand Seven Hundred Fifteen) each using the Digital Signature Certificate (DSC) dongle of Principal.

The House further authorizes the Principal & TEQIP-III Head, TIT to make payment of amounts above Rs.50 (fifty) Lakhs for similar cases in future occasions also by using the DSC of TEQIP-III Head, TIT, to implement the time bound activities of TEQIP-III Project.

Item No.13.11 Any other issues which may come up at the time of discussion on permission of The Chairperson.

The House also decided the following points under Extra Agenda-

1. Academic Autonomy of TIT

BOG directed TIT to work with an aim to be academically autonomous in next academic years, at the maximum.

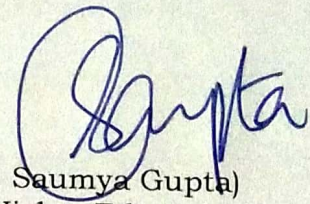
2. Enhancing Industry Tie Up

Board has recommended to hire suitable agency for enhancement of industry tie-up. Such hiring should be of outcome based and covering the area like student placement, consultancy etc.

3. Consultancy Work

BOG has suggested all departments of TIT to explore the possibility of consultancy work. The Institute may aim to earn an amount in the tune of Rs.20 Lakhs in the current financial year through such consultancy work. Support of Alumni of TIT, Erstwhile Polytechnic, NIT Agartala or any other person/agency may be obtained for such consultancy work.

Meeting ended with vote of thanks to all.



(Smt. Saumya Gupta)
Secretary, Higher Education Dept.
&
Chairperson, BOG, TIT

Copy forwarded to:

1. Prof. H. K. Sharma.
2. Prof. Dipak Ranjan Poddar.
3. Mr. Saju Vaheed A.
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(Prof. Sekhar Datta)
Principal
Tripura Institute of Technology